

August 7, 2018, Council Meeting  
Minutes

The regular meeting of Clarion Borough Council was held on August 7, 2018, in the Clarion Free Library. Vice President Sanders Dédé called the meeting to order at 7:00 p.m. Everyone recited the Pledge of Allegiance. Acting President Sanders Dédé asked for a moment of silence for Dawn Kidney, who passed away and was part of the Clarion community and Blueprint Community. Councilmembers present were Mr. Zerfoss, Ms. Roberts, Dr. Sanders Dédé, Mr. Aaron, Mr. Noto, and Ms. Logue. President Lapinto was absent. Chief Peck, Mayor Parker, Mr. Preston, Mr. Colosimo, Mr. Sharrar, and Ms. LaVan-Preston were also present. Solicitor Marshall participated by telephone, which Acting President Sanders Dédé announced.

On a motion by Mr. Aaron with a second by Ms. Roberts, amending the agenda to include a motion under Administration to approve a special event request from Next Step Pregnancy Solutions & Services, was carried with a vote of five yea.

On a motion by Mr. Noto with a second by Ms. Roberts to approve the minutes of the July 10, 2018, Council Meeting. The motion carried with a vote of five yea with Mr. Zerfoss abstaining as he was absent.

On a motion by Mr. Noto with a second by Mr. Aaron, approving the minutes of the July 23, 2018, Joint Meeting Council and Storm Water Authority Board, were carried with a vote of four yea with Mr. Zerfoss and Dr. Sanders Dédé abstaining as they were absent.

CITIZEN COMMENTS: Agenda Items Only

There were none.

ADMINISTRATION

On a motion by Mr. Zerfoss with a second by Mr. Noto to approve to pay the appropriations for the month of August. The motion carried with a vote of six yea.

Acting President Sanders Dédé stated the Treasurer's Report of Fund Totals and Budget Analysis are in the packet for Council's review.

On a motion by Mr. Noto with a second by Mr. Zerfoss, approving the United Way of Clarion County's special event request for the normal route for their 5K and 10K race on September 29, 2018, was carried with a vote of six yea.

On a motion by Mr. Zerfoss with a second by Ms. Roberts to approve the Next Step Pregnancy Solutions & Services special event request for a 2 mile walk-a-thon to be held October 13, 2018.

Acting President Sanders Dédé confirmed with Chief Peck everything is in order?

Chief Peck reported the route was revised, because part of it was in an area that did not have sidewalks. Now it has been moved and sidewalks are available the whole way. No assistance from the Borough will be necessary.

The motion carried with a vote of six yea.

Acting President Sanders Dédé announced there will be a second Council Meeting August 21, 2018, at 7 p.m. at the Clarion Free Library.

Mayor Parker asked the purpose of the meeting?

Acting President Sanders Dédé commented the main purpose will be for the PennVEST grant and to continue to move forward with that project to stay on the targeted date.

Mr. Noto added there is a timeline the Borough is trying to keep and action needs to continue.

#### BLUEPRINT COMMITTEE

Acting President Sanders Dédé stated the Blueprint Committee received a Capacity Building Grant for \$25,000, which is good through February 28, 2019.

Acting President Sanders Dédé announced the Blueprint Community will be partnering with the University and Radio Station to hold a Labor Day Concert on September 3, 2018, from 3-6 p.m. at the corner of Wood Street and Eighth Avenue. There will be local talents and refreshments available. If you don't have anything to do on Labor Day, Acting President Sanders Dédé encouraged him/her to come out and have fun.

#### PUBLIC WORKS

Chairman Zerfoss stated the Public Works Report is in the packet for everyone's review and asked Mr. Preston for any comments.

Mr. Preston informed everyone the paving project is scheduled to begin Monday or Tuesday at 5 a.m. and began passing fliers out to business owners and residents along the areas that will be done this year.

On a motion by Mr. Zerfoss with a second by Mr. Noto to approve the procurement and award of services and materials to complete the Seventh Avenue and Wood Street Storm Water Repair Project with ratification of agreement at the September Council Meeting.

Mr. Colosimo commented the idea is to put bids out and have them due the 21<sup>st</sup> of the month at which time the staff will review them all, get the tab results to Council via email, and then award to the lowest responsible bidder in an effort to save approximately a week in the construction project. Then at the September meeting, it can be ratified.

The motion was carried with a vote of six yea.

### STORM WATER AUTHORITY

On a motion by Mr. Noto with a second by Mr. Zerfoss, approving the fee agreement with Marshall Law Office, LLC, for the PennVEST Financing for the Center Place Storm Sewer Project, was carried with a vote of six yea.

Mr. Noto reported the next two items are the management and lease agreements with the Clarion Storm Water Authority Board and asked Solicitor Marshall if he wished to make any comments or point out anything in particular to Council at this time?

Solicitor Marshall stated no. Attorney Lee Stinnett forwarded the agreements, as he indicated he would, with the modifications he was proposing. Solicitor Marshall sent back proposed changes, which Attorney Stinnett accepted. Council should have the final agreements that were reviewed. Unless anyone has any questions or concerns, Solicitor Marshall commented he did not have any at this time.

On a motion by Mr. Noto with a second by Mr. Zerfoss, approving the Management Agreement with the Clarion Storm Water Authority Board, was carried with a vote of six yea.

On a motion by Mr. Noto with a second by Mr. Zerfoss to approve the Lease Agreement with Clarion Storm Water Authority Board. The motion carried with a vote of six yea.

Mr. Noto pointed out the Authority Board does need to vote on these, too, which will be done later this month.

Mr. Noto asked Mr. Colosimo for a PennVEST and Center Place Storm Water update?

Mr. Colosimo reported the first PennVEST conference call is on August 13, 2018, and asked Council to entertain a motion to approve the bidding of the Center Place Project later this month in lieu of the Borough's timeframe. Mr. Colosimo asked Mr. Neill to discuss a little farther. Basically, it's to keep on the timeline to keep up with the closing process.

Mr. Noto asked if this was discussed earlier this afternoon during the conference call?

Mr. Colosimo stated it was.

Mr. Dave Neill, EADS Group, commented they are seeking approval to advertise the project on August 21<sup>st</sup> in the Clarion News for a period of 5 weeks with a pre-bid scheduled for September 11<sup>th</sup> and a bid opening of September 25<sup>th</sup>. EADS would evaluate the bids and make a recommendation to Council for the October 2<sup>nd</sup> Council Meeting to award then. Once it's evaluated and everything is in place, then the PennVEST closes all of the funding offers at that point. If the bids come in lower than budgeted, potentially additional extensions could be possibly added, like the area on 6<sup>th</sup> Avenue to tie into Center Place. If it's over, Mr. Neill stated then it will be looked at to make some alternatives to the bid or oftentimes PennVEST will

reevaluate the funding if you are within the ballpoint of the project. That will be one of the steps in the closing, which is scheduled for December at this time. Once the project is closed with PennVEST, Mr. Neill reported the money is formally tendered and the Borough would award the project with construction starting in the spring of 2019.

On a motion by Mr. Noto with a second by Mr. Zerfoss to give permission to advertise the Center Place Storm Water Project for bid.

Mr. Neill noted the Borough should keep track of these costs because he thinks they can be built into the administration portion of the PennVEST reimbursable costs.

Mr. Noto commented let's get this project started.

The motion carried with a vote of six yea.

#### PUBLIC SAFETY

On a motion by Mr. Aaron with a second by Ms. Logue to give permission to hire Emerson Hartle as the part-time meter enforcement officer up to 29 hours per week at the rate of \$9.25 per hour.

Acting President Sanders Dédé asked for any comments on Mr. Hartle?

Mr. Aaron stated he will be a good fit for the job.

The motion carried with a vote of six yea.

On a motion by Mr. Aaron with a second by Ms. Logue to give permission to purchase two computers for the police cars at the cost of \$9,464.

Mr. Zerfoss questioned if this is the price for two?

Mr. Aaron verified it was.

Mr. Noto commented the mounts won't need to change but asked if this price includes installation as well?

Chief Peck stated that is only for the computers and does not include installation.

Ms. Roberts asked if this was included in the budget?

Secretary LaVan-Preston commented it is part of the debt restructuring that will be recaptured later. The Committee checked with Sam Lynch to make sure it was okay to proceed before placing it on the agenda.

The motion carried with a vote of six yea.

#### LIBRARY REPORT

Mr. Noto asked Mr. Colosimo for an update on the storm water project?

Mr. Colosimo stated the library project is under design.

Mr. Neill asked for clarification that Council wants the back patio drainage included in this project and that it will stop at Merle Road.

Mr. Noto agreed.

Mr. Neill stated there was a stipulation in the proposal a while ago to make sure the elevations will work. There is a very slight slope and the area is tight, but it looked as though it would work out. However, the survey will be scheduled and will indicate if it is possible to complete as planned. If so, it should be able to advertise by the end of the month and awarded in October. Unless Council wishes to hold off until spring. Sometimes when you advertise in January, better bids are received because companies are trying to line up their projects for the year. Mr. Neill reported this would be Council's preference and can be decided at a future meeting.

Mr. Noto believes there are some interested parties in that project as well.

#### HOUSING AND ZONING

On a motion by Ms. Roberts with a second by Ms. Logue to adopt Ordinance #2018-825, to repeal Chapter 190, Subdivision and Land Development, and Chapter 38, Planning Commission, Section 38-4(b)(3) and (5) of the Clarion Borough Code of Ordinances; and to adopt Clarion County's Subdivision and Land Development Ordinance.

Secretary LaVan-Preston noted a public hearing was held tonight but no one was present.

The motion carried with a vote of six yea.

On a motion by Ms. Roberts with a second by Mr. Aaron to adopt Ordinance #2018-826, amending the zoning map to change an R-1, Single-Family Residential District, to a C-1, Commercial Industrial District.

Mr. Noto verified this was the Miles' request?

Ms. Roberts stated yes.

The motion carried with a vote of five yea with Mr. Noto voting no.

#### RECREATION

Ms. Roberts stated the pool season is going really well. If possible, the season will be extended until Labor Day. Everyone will be kept posted, and it will be announced if it works out.

#### SECRETARY'S REPORT

Secretary LaVan-Preston has nothing to report.

#### MAYOR'S REPORT

Mayor Parker had nothing to report.

#### OLD BUSINESS

There was none.

#### NEW BUSINESS

There was none.

#### CITIZEN COMMENTS: Non-Agenda Items

Ms. Janice Horn, 32 Barber Street, have been living in Clarion for over 50 years and raised her daughter here. During that time, Ms. Horn didn't really take note of the lack of parks and recreation for children. Living by the elementary school, her daughter used to play there. Last summer while some relatives were visiting, it came to her attention that there is no place in town to go to have a picnic lunch. Ms. Horn commented she has been thinking about a fund to help Clarion in some way to find sites within the Borough to have pocket parks or a playground and to that end developing a Field of Interest Fund through Bridge Builders and Clarion County Community Foundation for a fund for parks in the Borough. It is in draft form at this point. Ms. Horn wanted to give Council a 'heads up' on that. It will go before the Clarion County Community Foundation Board Meeting in the next week or two and then after that it will go to the Bridge Builders Foundation for their approval. Ms. Horn will keep Council posted at the September meeting. After looking at the 2010 Recreation Study that was done, there was reference to a 1997 Recreation Study. Ms. Horn appreciated Secretary LaVan-Preston and Mr. Colosimo for their assistance getting a copy of the 1997 study. Most of the things in that have been accomplished, or are in the process of being accomplished, except for parks and playgrounds in the Borough. Ms. Horn was able to add that to her plan and hopefully will get something certain soon.

Acting President Sanders Dédé and Mr. Noto both thanked Ms. Horn for her work.

Mr. Noto asked the press to put an announcement out encouraging motorists to please slow down and be more attentive to crosswalks as the kids are going to be going back to school and students will be returning to the University. A lot more pedestrians will be in the area.

Mayor Parker pointed out the gym project is still going on as well.

Mr. Noto stated this little reminder can't hurt. There's no place he/she has to get to in Clarion that fast that he/she need to be flying. No one wants to see anyone get hurt.

Mr. Neill updated Council on the Hudson Company Regency Commons Project on 5<sup>th</sup> Avenue. All the permitting, with the exception of the issuance of the building permit, has been completed. Anticipated construction will begin in October with a 1-year construction period. Mr. Neill commented this will line up with the storm water project for Center Place, which everyone will recall the building will be interconnecting drainage into that line. Both projects, the Borough's and Hudson's, programmed in an inlet at the property there.

Mr. Noto thinks it's good to have the same engineer to make sure it will be handled right.

Acting President Sanders Dédé stated this is really good news for the Borough.

#### CORRESPONDENCE

Secretary LaVan-Preston read a letter from Linda Traub, manager of the rental commercial building (the old Coca-Cola plant) at 22 South Second Avenue, requesting the fire whistle attached to the building be moved. It is extremely loud. The first potential rental was a day care, which Ms. Traub stated wouldn't work because it would scare the children. Ms. Traub asked if the siren could be moved and relocated to the area of the cemetery on Second Avenue. If placed on a high pole, it wouldn't be so loud.

Acting President Sanders Dédé stated they want to raise the dead and asked Public Safety to handle this request.

Mr. Aaron agreed the Committee would discuss it.

On a motion by Mr. Zerfoss with a second by Mr. Aaron, the meeting was adjourned at 7:28 p.m.

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Linda LaVan-Preston, Borough Secretary