

Borough of Clarion
Ordinance #2015-809 (Street Opening / Excavation)

Instructions for Completing the Permit Form

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| 1. Permit No. | Code officer completes |
| 2. Permit Expiration Date | Code Officer completes |
| 3. Applicant | Name of person requesting the permit |
| 4. Firm | Name of the company / utility the applicant is representing |
| 5. Address | Business / work address of the applicant |
| 6. Telephone / Fax | Business / work telephone and fax numbers of the applicant |
| 7. Location of Opening / Excavation | Use street address if possible; applicant completes |
| 8. Purpose / Scope of Project | Applicant to provide project details |
| 9. Size / Length and Depth | Applicant to complete, include square footage of excavation |
| 10. Total Estimated Cost of Project | Include entire project cost, not just the excavation cost |
| 11. Estimated Start Date | Applicant to provide date that excavation is to begin |
| 12. Completion Date | Applicant to provide date that restoration will be complete |
| 13. Street to be Closed to Traffic? | Applicant to complete, yes or no |
| 14. Explain Traffic Control Actions | Applicant to complete <u>if</u> street is to be closed |
| 15. Show Opening (Diagram) | Applicant to sketch in the excavation, and label streets |
| 16. Permit Fee | Code Officer to calculate and complete |
| 17. Required Surety | Code Officer to calculate and complete |