

July 5, 2016, Council Meeting  
Minutes

The regular meeting of Clarion Borough Council was held on July 5, 2016, in the Assembly Room of the Clarion Free Library. President Lapinto called the meeting to order at 7:00 p.m. Everyone recited the Pledge of Allegiance. Councilmembers present were Mr. Zerfoss, Ms. Roberts, Dr. Sanders Dédé, Mr. MacBeth, and President Lapinto. Messrs. Aaron and Noto were absent. Chief/Secretary/Treasurer Hall, Mayor Walters, Solicitor Marshall, Mr. Colosimo, Mr. Preston, Mr. Sharrar, and Ms. LaVan were also present.

On a motion by Mr. Zerfoss with a second by Mr. MacBeth, approving the June 7, 2016, Public Hearing, minutes, were carried with a vote of five yea.

On a motion by Mr. Zerfoss with a second by Dr. Sanders Dédé to approve the June 7, 2016, Public Hearing, minutes. The motion carried with a vote of five yea.

On a motion by Mr. Zerfoss with a second by Ms. Roberts, approving the June 7, 2016, Public Hearing, minutes, were carried with a vote of five yea.

On a motion by Mr. Zerfoss with a second by Mr. MacBeth to approve the June 7, 2016, Council Meeting, minutes. Dr. Sanders Dédé noted the last paragraph in reference to the 14<sup>th</sup> Juneteenth Celebration needs corrected to read 14<sup>th</sup> Annual Juneteenth Celebration. Both Mr. Zerfoss and Mr. MacBeth agreed to the correction. The motion carried with a vote of five yea.

CITIZEN COMMENTS: Agenda Items

President Lapinto stated the Pennsylvania State Association of Boroughs was to present the Borough with a 175<sup>th</sup> Anniversary plaque, but no one has arrived at this time. If someone comes later in the meeting, it can be handled at that time.

ADMINISTRATION

President Lapinto commented the appropriations for the month of July are included in the packet, but Secretary Hall has three additions.

Secretary Hall reported three bills came in right at the last minute, and he'd like to pay them now rather than waiting. All three are relating to the Second Avenue and Wood Street storm sewer repair and are as follows: Cooperstown Sand and Gravel in the amount of \$1,074.93 and two from Groff Tractor for \$375 for delivery and \$66 for diesel for the excavator amounting to \$1,515.93.

On a motion by Mr. Zerfoss with a second by Dr. Sanders Dédé, approving the appropriations for the month of July, including the ones Secretary Hall added totaling \$1,515.93, was carried with a vote of five yea.

President Lapinto commented the Treasurer's Report of Fund Totals and Budget Analysis are in the packet for Council's review.

On a motion by Mr. Zerfoss with a second by Dr. Sanders Dédé, approving Todd Colosimo to drawdown CDBG Administrative Funds to reimburse the General Fund for postage in the amount of \$7.15, was carried with a vote of five yea.

On a motion by Mr. Zerfoss with a second by Ms. Roberts to approve Todd Colosimo to drawdown CDBG Administrative Funds to reimburse the General Fund for Todd Colosimo's wages from December 21, 2015, to July 1, 2016, in the amount of \$1,231.49. The motion carried with a vote of five yea.

President Lapinto stated there's a request from Clarion County Coalition for Suicide Prevention for a walk to raise awareness to be held September 8<sup>th</sup>, and asked Secretary Hall for comments.

Secretary Hall commented this is the same request as last year. The walk is on the sidewalks so there is no police coverage, and Council can approve it.

On a motion by Dr. Sanders Dédé with a second by Mr. MacBeth, approving the Clarion County Coalition for Suicide Prevention's special event request for a walk to raise awareness to be held September 8, 2016, was carried with a vote of five yea.

President Lapinto reported next is the United Way of Clarion County's special event request for 5K and 10K Race to be held September 24<sup>th</sup> and asked Secretary Hall for any comments.

Secretary Hall noted this is the first event for ALF and is on the Council's approved route. Police protection is provided, which the United Way will reimburse the Borough. Secretary Hall recommends Council approve it.

On a motion by Mr. MacBeth with a second by Dr. Sanders Dédé to approve the United Way of Clarion County's special event request for 5K and 10K race to be held September 24, 2016. The motion carried with a vote of five yea.

President Lapinto commented AAA Life Services submitted a request for their 5K run/walk and asked Secretary Hall if he had anything to add.

Secretary Hall announced this event has been held before and is located on Greenville Avenue in the vicinity of the University. Police protection is provided and will be reimbursed.

On a motion by Mr. Zerfoss with a second by Dr. Sanders Dédé, approving AAA Life Services' special event request for 5K run/walk to be held October 8, 2016, was carried with a vote of five yea.

President Lapinto asked Secretary Hall for comments on the Patriot Day Services' request.

Secretary Hall reported this event has been approved numerous times and is held at the Clarion County Memorial Park by the Courthouse. Both the Police and Fire Departments are involved, and there are no problems with this request.

On a motion by Mr. MacBeth with a second by Ms. Roberts to approve Spec. Ross McGinnis VFW Post 2145's special event request for Patriot Day Services to be held September 11, 2016. The motion carried with a vote of five yea.

President Lapinto informed Council permission is necessary to authorize the creation of a Debt Service Fund to be used to make debt principal and interest payments on the outstanding loans with Clarion Borough and asked Secretary Hall if he has anything to add.

Secretary Hall stated this is all related to the LGUDA action for the two loans that Council has been dealing with the last four months or so. DCED has approved everything, and now the Borough is required to set up the bank account and account numbers.

Solicitor Marshall agreed the general obligation notes require a debt or sinking fund to be opened to make the payments.

President Lapinto asked if each item listed on the agenda have to be approved individually?

Solicitor Marshall reported no; they could all be done as one.

Before the motion, Ms. LaVan pointed out basically what is being done is the payments that were going to be made out of the General Fund in the appropriate line items/departments are being removed from General Fund and moved into this new Debt Service Fund. The payments will be made out of the Clearing Account; however, rather than General Fund paying the debt for each, the Debt Service will be.

On a motion by Mr. Zerfoss with a second by Ms. Roberts to give permission to authorize the Borough to create a Debt Service Fund to be used to make debt principal and interest payments on the outstanding loans with Clarion Borough; authorize the Borough to open a Debt Service checking account with S & T Bank; permission to transfer from General Fund the police vehicle debt payment (410.780.GF) to the Debt Service Fund accounts principal 2016 police car (471.160.DS) in the amount of \$6,631 and interest 2016 police car (472.160.DS) in the amount of \$395; permission to transfer from General Fund the Public Works front-end loader payment (430.780.GF) to the Debt Service Fund accounts principal 2016 front-end loader (471.165.DS) in the amount of \$11,828 and interest 2016 front-end loader (472.165.DS) in the amount of \$690; and permission to authorize the transfer from the General Fund of \$26,565.52 to the Debt Service Fund to make the payments for the police vehicle and front-end loader outstanding loans. The motion carried with a vote of five yea.

On a motion by Mr. Zerfoss with a second by Dr. Sanders Dédé, giving permission for Mark E. Hall to attend PSAB's Legal Update Seminar on August 3 and 4, 2016, in Harrisburg, Pennsylvania (part of TEAM Program), was carried with a vote of five yea.

#### BLUEPRINT COMMITTEE

Dr. Sanders Dédé stated work on the sign continues. On Friday night, the Blueprint Committee will set up a table with information at 6<sup>th</sup> and Main for the block party that the Loomis and Clarion River Brewing are having with other restaurants. Dr. Sanders Dédé handed out information at the fireworks display on Sunday night.

#### PUBLIC WORKS

Mr. Zerfoss commented the Public Works Report is in the packet for everyone's review.

Mr. Zerfoss asked Secretary Hall to handle the next two items.

Secretary Hall reported the Borough received the two easements for the properties involved with Clarion Borough 2016-2 Toby Street Storm Sewer Repair Project. The Borough can go 10' on his/her property to perform the work. Mr. Colosimo is working with the engineer to get the plans for the project ready. Next month, Council will be asked to move forward.

Secretary Hall informed everyone Clarion Borough 2016-3 Second Avenue and Wood Street Storm Sewer Project was completed last Monday by the Public Works Department. The Borough asked for quotes to complete the asphalt pavement restoration. At this time, Secretary Hall asked Council to formally reject the two bids received, as both bids were extremely high. The Borough will either rebid later, or the Public Works employees will do it at the end of the season.

Mr. Zerfoss made a motion to reject the low bid for paving.

Solicitor Marshall clarified the motion should be to reject all bids.

Mr. Zerfoss agreed to change the Motion to reject all bids for asphalt pavement restoration. Ms. Roberts seconded the motion. The motion carried with a vote of five yea.

#### STORM WATER AUTHORITY

Secretary Hall received an e-mail from Special Counsel Lee Stinnett stating the Storm Water Authority documents were filed June 30<sup>th</sup> with the Commonwealth for the Bureau of Corporations and the Storm Water Authority of Clarion Borough is officially in existence in the Commonwealth of Pennsylvania.

#### PUBLIC SAFETY

Mayor Walters, in the absence of Mr. Aaron, reported the applications for police officer were due July 1<sup>st</sup>, and the testing begins July 8<sup>th</sup>.

Chief Hall stated the written begins at 9 a.m. followed by the physical agility at 1 p.m. Oral interviews will be conducted on July 15<sup>th</sup>.

Mr. Zerfoss inquired how many applications were received?

Chief Hall stated four, but one didn't meet the requirements so there are 3.

Mayor Walters commented hopefully by August 2<sup>nd</sup> the Borough will be ready to go.

#### LIBRARY REPORT

Ms. Roberts had nothing to report.

#### HOUSING AND ZONING

Last month, Dr. Sanders Dédé commented Council tabled action on the Corcetti simple subdivision of property to find out what the original hearing documents stated about conditions. Dr. Sanders Dédé asked Mr. Sharrar for a report.

Mr. Sharrar stated Mr. Corcetti filed three conditional use requests and, at each meeting, different stipulations were given. At the first hearing, Council regulated traffic control so egress would be on Eastwood Drive right-turn only. At the second one, Council determined that wasn't a good idea, and traffic was to enter and exit onto Sheridan Road. Mr. Sharrar reported at the third and final hearing, Mr. Corcetti was asked to put up one-way signs on his property with traffic to enter onto Sheridan Road and exit onto Main Street. This was all contingent on him building 10 units and was to keep control of the traffic.

Dr. Sanders Dédé commented the Committee discussed this at their monthly meeting and thinks the one-way exit should be removed and traffic should exit onto Sheridan Road with a right-turn only.

Mr. Sharrar informed Council Mr. Corcetti has to sub-divide the properties to make them legal, conforming lots. You cannot have a residential and commercial property on one lot. Currently motorists are entering on one property and existing onto the other one. In the future, should the properties be sold, this will not be allowed. Since there are only 24 apartments there, Mr. Sharrar doesn't believe this will create too much traffic and motorists can enter and exit onto Sheridan Road. However, when he/she exit Sheridan Road, no left hand turns will be allowed. That would control the traffic.

On a motion by Dr. Sanders Dédé with a second by Mr. Zerfoss to approve the simple subdivision request from Ronald and Shawn Corcetti to create two lots, one for commercial and one for residential, with the condition that the one-way sign be removed, enter and exit will be onto Sheridan Road with a no left turn sign installed at the exit on Sheridan Road. The motion carried with a vote of five yea.

On a motion by Dr. Sanders Dédé with a second by Mr. MacBeth, approving the simple subdivision request from Arthur Shingledecker, executor of the Ruth Shingledecker Estate, was carried with a vote of five yea.

#### PARKS AND RECREATION

Ms. Roberts thanked Larry Schmader and Tionesta Builders for the new lifeguard chairs provided at the pool. They are wonderful, and the lifeguards really appreciate them. It's been very warm and nice. The pool has been very active, and it's great it's open.

#### SECRETARY'S REPORT

Secretary Hall had nothing to report.

#### MAYOR'S REPORT

Mayor Walters had nothing to report.

#### OLD BUSINESS

There was none.

#### NEW BUSINESS

There was none.

#### CITIZEN COMMENTS: Non-Agenda Items

There were none.

#### CORRESPONDENCE

Ms. LaVan read a note from I.C. PTO/School thanking Officer Kemmer for attending their Health-A-Thon and talking to the students. They appreciate his generosity and dedication.

On a motion by Mr. Zerfoss with a second by Ms. Roberts, the meeting was adjourned at 7:26 p.m.

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Mark E. Hall, Borough Secretary