

October 3, 2017, Council Meeting
Minutes

The regular meeting of Clarion Borough Council was held on October 3, 2017, in the Assembly Room of the Clarion Free Library. President Lapinto called the meeting to order at 7:00 p.m. Everyone recited the Pledge of Allegiance. Councilmembers present were Mr. Zerfoss, Ms. Roberts, Mr. Aaron, Mr. Noto, Mr. MacBeth, and President Lapinto. Dr. Sanders Dédé was absent. Mr. Colosimo, Chief Peck IV, Mr. Preston, Solicitor Marshall, Mayor Parker, and Ms. LaVan were also present. Mr. Sharrar was absent.

On a motion by Mr. Zerfoss with a second by Mr. Aaron, approving the September 5, 2017, Council Meeting, minutes, was carried with a vote of six yea.

President Lapinto called for an Executive Session for personnel, consisting of all Councilmembers, Mayor Parker, Secretary LaVan, and Solicitor Marshall, leaving at 7:01 p.m.

President Lapinto called the meeting back to order at 7:39 p.m.

Solicitor Marshall asked the record reflect that his understanding is there is likely to be action taken in the open meeting on the items discussed in the Executive Session.

Mr. Noto made a motion to amend the agenda to include two items under Storm Water Authority. Mr. Zerfoss seconded the motion. The motion carried with a vote of six yea.

Mr. Chris Rossetti, exploreClarion reporter, asked what the storm water issue is about. Two people are present that may want to comment on the issues now added to the agenda and they should know what they are.

Mr. Noto commented Council changed the agenda to be able to add them. Once it's discussed under the Committee, citizens could comment at that time.

Solicitor Marshall believes the policy states they have an opportunity to discuss agenda items before Council votes on them and would definitely take the opportunity to advise them as to what the particular action Council wants to take or not take to further comment before voting.

Mr. Noto reported one would be to authorize Carol Lapinto to execute a proposal, upon review by the Public Works Committee, from T3 Global Strategies to conduct flight and impervious surface development for an amount not to exceed Twenty-five Thousand Dollars (\$25,000) and the second motion will be to authorize HRG to move forward with Optional Service Item 7 "Coordinate with State/Federal Agencies for Subsidized Funding" of the Storm Water Authority Proposal for an amount not to exceed Eight Hundred Dollars (\$800).

CITIZEN COMMENTS: Agenda Items Only

There were none.

ADMINISTRATION

On a motion by Mr. Zerfoss with a second by Mr. Aaron to approve the appropriations for the month of October.

Before voting, Secretary LaVan asked Council to add one.

President Lapinto relayed it is to Bill Kersey in the amount of \$6,707.12 for the repair of the police car that was hit by the fleeing person.

Mr. Colosimo added they expedited that job for the Borough so the vehicle would be back in time for ALF.

President Lapinto asked if the Borough received insurance for this?

Secretary LaVan commented yes.

Mr. Zerfoss and Mr. Aaron both agreed to amend the motion to include payment to Bill Kersey in the amount of \$6,707.12. The motion carried with a vote of six yea.

President Lapinto reported the Treasurer's Report of Fund Totals and Budget Analysis are in the packet for review.

President Lapinto reminded everyone the November 7, 2017, Council Meeting will be held at the Clarion Borough Offices due to Election Day.

Before approving, President Lapinto asked Mr. Colosimo to briefly explain Resolution #2017-406, which is basically approving the submission of the 2017 CDBG Block Grant and the project that Council is submitting.

Mr. Colosimo stated the Borough is applying for the 2017 CDBG Grant. The project is going to be a continuation of the street scaping and improvements for the Downtown Business District. Depending on how the 2015 money is used, which is dedicated to the same project, these funds will help the Borough improve the electrical system, lighting, poles, and things of that nature.

On a motion by Mr. Noto with a second by Mr. MacBeth, approving Resolution #2017-406, approving the FFY 2017 Community Development Plan (CDP) for submission by Clarion County to the Pennsylvania Department of Community and Economic Development (DCED), was carried with a vote of six yea.

On a motion by Mr. Noto with a second by Mr. MacBeth to approve the Clarion Borough Minority and Women Business Enterprise (MBE/WBE) Statement of Goals for FFY 2017. The motion carried with a vote of six yea.

President Lapinto asked Solicitor Marshall to explain the Tax Funds Escrow Agreement for the Glass Works Industrial Development Project.

Solicitor Marshall informed everyone this agreement is just to implement the cooperation agreement that Council passed last month. This agreement will authorize the bank to collect the tax funds that are paid by the tax collector, on behalf of the Borough and the School District, and to disburse those as set in the Cooperation Agreement for the Tax Increment Financing Plan. After review, Solicitor Marshall stated it is a pretty standardized agreement and he doesn't have any concerns.

On a motion by Mr. Noto with a second by Mr. Aaron, approving the Tax Funds Escrow Agreement for the Glass Works Industrial Development Project, was carried with a vote of six yeas.

BLUEPRINT COMMITTEE

In the absence of Dr. Sanders Dédé, Mayor Parker had nothing to report.

PUBLIC WORKS

Mr. Zerfoss stated the Public Works Report is in the packet for everyone's review.

Mr. Zerfoss announced Leaf Pick-Up will be every Monday and Tuesday, beginning October 16, 2017, and ending November 21, 2017, at 7 a.m. until 3 p.m.

Mr. Zerfoss asked someone to discuss the next item for County aid.

President Lapinto reported Ms. LaVan, Mr. Colosimo, and she met with the County Commissioners to possibly receive some County aid for paving, which was done over 20 years or more ago. The Commissioners explained the procedure, which Secretary LaVan completed except for this resolution.

Secretary LaVan stated the Borough is asking for \$19,700, which would help pave Grant Street from Fifth Avenue to Fourth Avenue including the parking stalls, which is behind the Memorial Park, and Merle Road from Fourth Avenue to Third Avenue, which is behind the County's Administration Building. Once Council approves the resolution, Secretary LaVan will submit the application electronically. According to Jim Schepis, the Borough's PennDOT representative, the Borough should know if the County approves funding in the beginning of December.

On a motion by Mr. Zerfoss with a second by Mr. Noto to approve a resolution for the application for County aid in the amount of \$19,700. The motion carried with a vote of six yeas.

Mr. Zerfoss commented the Borough's Clean-Up Day contract with Advanced Disposal ended this year. After advertising for proposals for a 3-year or 5-year contract, the Committee recommends to approve Advanced Disposal's 5-year proposal in the amount of \$195 per pull and \$56 per ton of waste disposal.

President Lapinto asked what a pull means?

Mr. Preston stated that is every time the company picks it up from the Borough.

Secretary LaVan pointed out the current contract was \$125 to deliver the initial three roll offs, a couple additional taxes, \$175 per pull, and \$54 per ton of waste disposal. Advance Disposal's proposal does not include the drop off fee, additional taxes, and the prices only increase \$20 per pull and \$2 per ton waste.

Mr. Noto added the company is also flexible on working with the Borough's inability to provide exact dates of clean up. The University sets their graduation dates each year.

On a motion by Mr. Zerfoss with a second by Mr. Noto, approving the Clean-Up Day Services 5-year proposal from Advanced Disposal in the amount of \$195 per pull and \$56 per ton waste disposal, was carried with a vote of six yea.

Mr. Zerfoss asked Mr. Noto to discuss the request from Jeff Corcetti and Jeff Banner.

Mr. Noto commented they submitted a request to the Committee to repair the pavement located at 200 Grand Avenue and Corbett Street, add risers to three catch basins, and allow the sidewalk to be painted on the pavement. That area is being destroyed by the trucks backing into the old Owens-Illinois delivery doors off of Grand Avenue. They would like to replace that with pavement and reshape and redo the basins for the Borough so that the water will be directed into them. The sidewalk will be taken out.

Mr. Preston stated Mr. Corcetti relayed he would paint lines on the pavement.

Secretary LaVan informed everyone Mr. Corcetti was in the office today and he verified he wouldn't have a problem painting the lines on the pavement to indicate the sidewalk area. Anytime someone removes a concrete sidewalk, he/she must have Council's permission to do so. Due to the lateness in the year, it may not get done this year but he still plans on doing the work.

Mr. Noto stated the area would all be pavement.

Mr. Dave Neal, The EADS Group, pointed out the area where the sidewalk will be created must have a cross slope that does not exceed 2%. If there is an apron coming in, caution needs used with that sidewalk. A run slope is 5% maximum and cross slope is 2% maximum.

On a motion by Mr. Noto with a second by Mr. Zerfoss to approve the request from Jeff Corcetti and Jeff Banner to repair the pavement located at 200 Grand Avenue and Corbett Street, add risers to three catch basins, and allow the sidewalk to be painted on the pavement rather than cement. The motion carried with a vote of six yea.

STORM WATER AUTHORITY

Mr. Noto stated the Committee met with Ms. Adrienne Vacari of HRG Engineering who is helping the Borough with the Storm Water Authority. After much discussion on the choices and options, the Committee decided to ask for permission to do the fly over at the cost of \$25,000. Looking at

the costs involved with trying to do a survey and to obtain the information from the University, the Borough would be spending over \$8,000. If the fly over is done, Mr. Noto reported this will allow the Borough to get excellent data on the impervious area of the University, County, schools, churches, and residences throughout the Borough. This information can also be supplied to the engineers to help with different projects. Mr. Noto stressed this is a beneficial way for the Borough to solve a lot of problems and to save some money up front. Also, once the Storm Water Authority is up and running, the Borough can get reimbursed for these expenses. If Council approves this tonight, Mr. Noto verified with Mr. Colosimo there is still time to get the fly over done this year?

Mr. Colosimo agreed.

Mr. Noto asked what the most important thing is with the fly over information.

Mr. Colosimo stated that the Borough owns the data.

Mr. Noto agreed. That way the Borough will be able to use it for other Borough projects and lease the information to other entities.

On a motion by Mr. Noto with a second by Mr. Zerfoss, authorizing Carol Lapinto to execute a proposal, upon review by the Public Works Committee, from T3 Global Strategies to conduct flight and impervious surface development for an amount not to exceed Twenty-five Thousand Dollars (\$25,000), was carried with a vote of six yea.

Mr. Noto stated next the Committee would like to ask HRG to move forward with Option Service Item 7 to be able to help the Borough work with PennVest to try to get loans at a very, very low interest rate to help pay for Center Place storm water replacement project. HRG can help cut through the red tape to see if this money is possible for the Borough. It would save a lot of money.

On a motion by Mr. Noto with a second by Mr. Zerfoss, authorizing HRG to move forward with Option Service Item 7 "Coordinate with State/Federal Agencies for Subsidized Funding" of the Storm Water Authority Proposal for an amount not to exceed Eight Hundred Dollars (\$800), was carried with a vote of six yea.

Mr. Noto asked for an update on the Center Place Storm Water Project.

In discussion with Mr. Neal, Mr. Colosimo reported the survey work is largely complete and the base mapping is done. Project components and alternatives are being generated at this time.

Mr. Neal added he's been holding off just a little bit. If the Borough does go the PennVest route, it will involve a more coordinated effort as far as environmental clearances and other information required.

PUBLIC SAFETY

On a motion by Mr. Aaron with a second by Mr. MacBeth to give permission to promote Natale Schmude from probationary full-time Meter Enforcement Officer to regular full-time Meter Enforcement Officer, effective October 3, 2017.

President Lapinto inquired if Ms. Schmude's pay rate will stay the same?

Mr. Aaron agreed.

The motion carried with a vote of six yea.

On a motion by Mr. Aaron with a second by Mr. MacBeth to accept the resignation letter from Marcy Trombetta as part-time police officer, effective immediately, with regrets. The motion carried with a vote of six yea.

Mr. Aaron thanked Officer Trombetta for her service to the Borough and the University.

Mr. Aaron made a motion to schedule trick-or-treat for Halloween night, Tuesday, October 31, 2017, from 6-8 p.m. The Halloween parade line-up will be at 5:30 p.m. in front of McDonald's.

Mr. MacBeth seconded the motion, which carried unanimously.

On a motion by Mr. Aaron with a second by Mr. MacBeth to approve agreement between the Borough of Clarion and the Borough of Knox providing law enforcement aid to each other.

President Lapinto asked if this is similar to what the Borough just did with Brookville Borough?

Mr. Aaron verified that was correct. It has to be in writing to be legally able to do it.

The motion carried with a vote of six yea.

On a motion by Mr. Aaron with a second by Mr. MacBeth to approve the 2018 – 2021 Police Contract.

Mr. Aaron thanked the Officers and the Teamster Union for a very civil negotiations and thinks it went well. Mr. Aaron thinks everyone is happy.

President Lapinto commended Mr. Aaron, Mr. MacBeth, and the police officers for the negotiations and added the thing everyone has to remember is that there were no monies spent on attorneys, labor attorneys, or consultants, which is a credit to all involved.

The motion carried with a vote of six yea.

LIBRARY REPORT

Mr. Noto pointed out the Library received funds in memory of Roger Horn, which is being used to do some painting and refurbishing in the meeting room. Some saplings were removed from the

front steps. The Board is hoping the Borough could help out with trimming some of the trees out front. Mr. Noto commented the County has relayed they are unhappy with the condition of the sidewalks, which is heavily used on voting day, as they are not the safest or handicapped accessible. Something will need done with them soon. Mr. Noto announced Thomas and Robert Vilberg donated \$2,000 in memory of their father John. Mr. Noto reminded everyone there is a Stew and Brew on November 17th and invited everyone to come in for some free soup and a glass of beer. It is free, but donations will be accepted. And, last but not least, Mr. Noto commented the Library will be selling walking tacos on October 6th during the ALF book sale.

Mayor Parker noted President Lapinto and Janice Horn will be selling books that day.

President Lapinto thinks it's a fun day and loves books.

HOUSING AND ZONING

Ms. Roberts, in the absence of Dr. Sanders Dédé, commented the Housing and Zoning Report is in the packet for everyone's review.

PARKS AND RECREATION

On a motion by Ms. Roberts with a second by Mr. Aaron to approve the policy for use of park and lights by organized groups.

Ms. Roberts explained this will handle all organized groups that do not have an agreement with the Borough to use the facilities. A request was received from YMCA for a football program to be held at the Park and to use the fields and lights in the evening. The Committee felt that a policy was needed in order to reimburse the Borough for costs involved for 1) electricity for the lights and 2) a maintenance person to come out and turn them on and come back and turn them off.

The motion carried with a vote of six yea.

SECRETARY'S REPORT

Secretary LaVan informed Council the Borough received the 2017 Volunteer Firefighter's Relief Association allocation on September 25, 2017, in the amount of \$20,149.47. This gets sent onto the fire department and was included in the bills approved for payment.

Also, Secretary LaVan reported the 2017 General Municipal Pension System State Aid was directly deposited on September 27, 2017, in the amount of \$83,921.59. A check will be sent tomorrow to pay the MMO required for the police and general employees' defined contribution pension plans. After the last payroll for the year, the 5.5% contribution on the gross wages for the general employees in the defined contribution plan will be forwarded to meet that obligation.

MAYOR'S REPORT

Mayor Parker had nothing to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

CITIZEN COMMENTS: Non-Agenda Items

Ms. Elisabeth Fulmer, 132 South Seventh Avenue, thanked the police for their prompt and successful response to the break in at her place on September 16th.

During the meeting, Ms. Janice Horn, 32 Barber Street, commented something came about replacing the street lights and asked if that's correct?

President Lapinto stated yes. The Borough's grant money is going to improve the Main Street District rather than going to the park all the time.

Ms. Horn inquired if Council would consider using street lights that do not spread the light upwards to keep the sky darker.

Mr. Noto feels that's a good idea to project the light down instead of up.

CORRESPONDENCE

There was none.

On a motion by Mr. MacBeth with a second by Mr. Zerfoss, the meeting was adjourned at 8:07 p.m.

Linda M. LaVan, Borough Secretary