

October 4, 2016, Council Meeting  
Minutes

The regular meeting of Clarion Borough Council was held on October 4, 2016, in the Assembly Room of the Clarion Free Library. President Lapinto called the meeting to order at 7:00 p.m. Everyone recited the Pledge of Allegiance. Councilmembers present were Ms. Roberts, Dr. Sanders Dédé, Mr. Aaron, Mr. Noto, Mr. MacBeth, and President Lapinto. Mr. Zerfoss was absent. Chief/Secretary/Treasurer Hall, Mr. Colosimo, Mr. Preston, Mayor Walters, Solicitor Marshall, and Ms. LaVan were also present. Mr. Sharrar was absent.

On a motion by Dr. Sanders Dédé with a second by Mr. Aaron to approve the September 6, 2016, Public Hearing, minutes, were carried with a vote of five yea with Ms. Roberts abstaining as she was absent.

On a motion by Mr. Noto with a second by Mr. Aaron to approve the September 6, 2016, Council Meeting, minutes, were carried with a vote of six yea.

CITIZEN COMMENTS: Agenda Items

There were none.

ADMINISTRATION

On a motion by Mr. Noto with a second by Mr. Aaron, approving the appropriations for the month of October, was carried with a vote of six yea.

President Lapinto stated the Treasurer's Report of Fund Totals and Budget Analysis are in the packet for Council's review.

President Lapinto reminded everyone the November 1, 2016, Council Meeting, will be held at the Clarion Borough Offices.

President Lapinto stated next is Resolution #2016-394, creating the Tax Increment Financing (TIF) District, and asked Secretary Hall to discuss.

Secretary Hall believes this is the final step to the Tax Increment Financing and asked Attorney Jeff Mills for additional comments.

Attorney Mills commented this is essentially the final step in the TIF creation process that the Committee created. As a reminder, Council decided to participate in the TIF Plan on August 2<sup>nd</sup>, the School Board decided to participate on August 16<sup>th</sup>, and the County on August 23<sup>rd</sup>. At the September 6<sup>th</sup> Public Hearing, evidence of blight analysis was provided. Attorney Mills reported this resolution is for the creation of a TIF District and the plans and related actions for Glassworks Industrial Development Project. Additional administrative documents may need to be signed later, but that will not require a need for another public meeting.

On a motion by Mr. Aaron with a second by Mr. MacBeth to adopt Resolution #2016-394, a resolution creating the Tax Increment Financing (TIF) District. The motion carried with a vote of six yea.

President Lapinto asked Secretary Hall to discuss the new request for White Cane Day Walk.

Secretary Hall commented the Venango County Association for the Blind submitted this request after the Committee meetings. The White Cane Day Walk will be held on October 18, 2016, at 1:30 p.m. The walk would be one block; starting at the Courthouse on Fifth Avenue down to Sixth Avenue crossing the street and going back up to Fifth Avenue. Since the participants will be using the sidewalks, Secretary Hall stated no police officers will be needed and recommends Council approve it.

Since they are using the sidewalks and crossing at the traffic lights, Mr. Noto doesn't feel Council could stop them from doing this event.

Secretary Hall reported the Association wanted to draw attention to this by going through the proper channels. The white cane walk will make a point for people to be courteous at the intersections.

On a motion by Mr. Noto with a second by Mr. Aaron to approve the Venango County Association for the Blind's special event request for White Cane Day Walk to be held October 18, 2016. The motion carried with a vote of six yea.

#### BLUEPRINT COMMITTEE

Dr. Sanders Dédé announced a meeting is coming up soon with the organization and downtown organization to review the Blueprint's strategic plan and goals to see if any changes need made and where the progress is.

#### PUBLIC WORKS

Mr. Noto asked Secretary Hall to discuss the three projects.

Secretary Hall reported the Clarion Borough 2016-2 Toby Street Storm Sewer Repair Project is nearly completed. There were a few minor items with restoration. Secretary Hall asked Mr. Colosimo if that was completed today.

Mr. Colosimo believes it will be completed tomorrow. Some of the work has been done with the exception of the planting.

Secretary Hall stated that should be completed by the end of the week, and the Borough was very pleased with this work.

Mr. Colosimo verified Eagle Contracting did an excellent job.

Secretary Hall reported there was an issue with the Clarion Borough 2016-3 Second and Wood Concrete Restoration Project, but the EADS Group and M and B Services are trying to resolve it now. That should be completed by the end of the week. Once the concrete curbs are finished, then the Borough's Public Works Department will finish paving.

Secretary Hall stated Eagle Contracting was working on the Clarion Borough 2016-4 South and Sixth Storm Water Repair Project today and asked Mr. Preston if it is completed?

Mr. Preston reported yes, other than the paving.

Secretary Hall commented it should be completed by the end of the week also.

Mr. Noto inquired the work on Fourth Avenue and South Street, which is being completed by Mealy Excavating, will be resurfaced from curb-to-curb when completed?

Secretary Hall informed Council the Pennsylvania American Water Company had Mealy complete the water lines and are now doing a sanitary sewer project. Once completed, the roads will be restored curb-to-curb, as required by the Ordinance.

Mr. Noto asked if that includes the alleyways?

Secretary Hall agreed. It has to be repaired to the original state. All utility companies are aware of this new ordinance, which Council adopted last September or October.

#### STORM WATER AUTHORITY

Mr. Noto asked Chief Hall for an update?

Secretary Hall stated the calculations are still being collecting. As soon as everything is together, the first Board Meeting can be held.

Mr. Noto questioned if everything's still proceeding as anticipated?

Secretary Hall commented yes.

#### PUBLIC SAFETY

Mr. Aaron introduced Officer Zayne Rhed to everyone present. Officer Rhed is the one hired at 30 hours per week.

Chief Hall reported Officer Rhed previously worked at Clarion University and still works for the City of DuBois.

Officer Rhed thanked everyone for bringing him on board and giving him a chance.

Mr. Aaron commended the Police Department on a good job with Autumn Leaf; another one on the books that went well.

#### LIBRARY REPORT

Mr. Noto had nothing to report.

Ms. Roberts announced \$5 a bag of used books are for sale and encouraged people to buy them. Also, the Friends of the Library will be selling soup on Election Day to raise funds to be used for whatever is needed at the Library.

Mr. Aaron asked about the drain situation?

Mr. Noto stated several ideas were discussed from putting in a new line, to widening the line because it appears as though there is sufficient space to hold the water; however, a small pipe leads into the system, which cannot handle the water in severe rains. The Borough hopes to do it without having to dig more concrete up.

Secretary Hall commented the Borough met with the EADS Group and plans to discuss a new solution with the Committee this month. It is quite a sticker shock though and needs discussed.

#### HOUSING AND ZONING

At the meeting, Dr. Sanders Dédé reported the number of permits issued and how Housing and Zoning is being handled now was discussed.

On a motion by Dr. Sanders Dédé with a second by Mr. Noto to re-appoint Richard Hulings as an alternate Zoning Hearing Board Member for a 3-year term to expire October 7, 2019. The motion carried with a vote of six yea.

Dr. Sanders Dédé inquired about the vacancy on the Board itself.

Secretary Hall asked the press to relay to the public any Clarion Borough resident that is interested in being a member on the Zoning Hearing Borough to please contact the Borough Office for more information.

Mr. MacBeth questioned if there are any requirements for that position?

Secretary Hall stated just to be a Borough resident.

#### PARKS AND RECREATION

Ms. Roberts had nothing to report.

#### SECRETARY'S REPORT

Secretary Hall thanked everyone that helped with the 175<sup>th</sup> Anniversary Celebration on Sunday. It was a huge success except for the rain.

Mr. Noto stated that was a lot of ice cream.

Secretary Hall announced the Borough received the State Aid on September 20 and 23, 2016. The Foreign Fire Relief amount this year was \$21,941.29, which will be sent to the Clarion Fire Department. The State Aid received for pension was \$85,688.21, which will be forwarded to Wells Fargo to pay the Minimum Municipal Obligation for each plan; \$41,178 for the Police Pension Plan and \$40,578 for the General Employees' Pension Plan. The remaining balance will be used towards the General Employees' Defined Contribution Plan, which cannot be sent until the final payroll as it's 5.5% of the gross wages for each member.

President Lapinto asked if the General Fund will have to loan money to the Pension Fund at the end of the year.

Secretary Hall stated probably \$3,000-4,000, which is considerably less than the past. This year the State Aid received was higher than most years.

#### MAYOR'S REPORT

Mayor Walters reiterated ALF went extremely well and thanked Mr. Preston and the Public Works Department, the Police Department, and Administration. A side note, the food drive was a great success. Mayor Walters helped load all of it into organizations' cars this morning, and it's a good feeling how much food went out to the local organizations.

Mayor Walters reminded everyone the Halloween parade will be held October 31, 2016, at 5:30 p.m. and go from McDonald's to the Fire Hall where candy will be distributed. Trick-or-treating hours will be from 6 to 8 p.m. Anyone participating should leave his/her porch lights on

#### OLD BUSINESS

President Lapinto thanked everyone who helped on Sunday with the event and ice cream.

#### NEW BUSINESS

Dr. Sanders Dédé asked why the November 1<sup>st</sup> meeting is at the Borough Office.

When the 2016 Council Meeting dates were set, Ms. LaVan stated she mistakenly thought that was Election Day. Council approved the dates, and the advertisement was published that way stating the meeting would be at the Borough Office.

#### CITIZEN COMMENTS: Non-Agenda Items

There were none.

#### CORRESPONDENCE

There was none.

On a motion by Mr. MacBeth with a second by Mr. Aaron, the meeting was adjourned at 7:20 p.m.

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Mark E. Hall, Borough Secretary