

RESOLUTION NO. 2012-340

WHEREAS, on November 4, 2008, Clarion Borough Council adopted an Open Records Policy pursuant to the provisions of Resolution No. 2008-270; and

WHEREAS, attached to Resolution No. 2008-270, was a Right-to-Know Policy adopted as the policy of Clarion Borough for addressing record requests; and

WHEREAS, Resolution No. 2008-270, as part of the Right-to-Know Policy Statement, established a fee schedule applying to the production of Right-to-Know documents, which, from time to time, must be amended; and

NOW, THEREFORE, BE IT RESOLVED said Right-to-Know Policy shall be amended to provide that faxes, scanned and electronically transmitted documents will not be provided.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the attached amended policy be and hereby is adopted as the policy of Clarion Borough for addressing all records requests under the Right-to-Know Law.

IN WITNESS WHEREOF, adopted at a meeting of Clarion Borough on the 15th day of August, 2012.

BOROUGH OF CLARION




J. David Walters, Council President

ATTEST:


Mark E. Hall, Borough Secretary

THIS RESOLUTION examined and approved by me this 7th day of August, 2012.


Andrea Estadt, Mayor

RESOLUTION NO. 2012-335

WHEREAS, on November 4, 2008, Clarion Borough Council adopted an Open Records Policy pursuant to the provisions of Resolution No. 2008-270; and

WHEREAS, attached to Resolution No. 2008-270, was a Right-to-Know Policy adopted as the policy of Clarion Borough for addressing record requests; and

WHEREAS, Resolution No. 2008-270, established the Open Records Officer for the Borough, which needs to be amended.

NOW, THEREFORE, BE IT RESOLVED that Resolution 2008-270 be amended to adopt changes to the Right-to-Know Policy adopted by the Resolution and to amend the Officers responsible for complying with the Right-to-Know requests; and


NOW, THEREFORE, BE IT FURTHER RESOLVED, that Robert J. Ragon, Zoning Officer, is hereby designated as the Open Records Officer for the Borough; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the attached policy be and hereby is adopted as the policy of Clarion Borough for addressing all records requests under the Right-to-Know Law.

IN WITNESS WHEREOF, adopted at a meeting of Clarion Borough on the 7th day of March, 2012.

BOROUGH OF CLARION

ATTEST:



J. David Walters, Council President



Mark E. Hall,  Borough Secretary

THIS RESOLUTION examined and approved by me this 9th day of March, 2012.



Andrea Estadt, Mayor

RESOLUTION NO. 2011-321

WHEREAS, on November 4, 2008 Clarion Borough Council adopted an Open Records Policy pursuant to the provisions of Resolution No. 2008-270; and

WHEREAS, attached to Resolution No. 2008-270, were copies of various forms drafted by the Pennsylvania Office of Open Records, such forms to be used in the request for and response to records requests; and

WHEREAS, the Open Records Office has revised the Standard Right-To-Know Request Form.

NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 2008-270 be amended to the extent necessary to adopt the attached form as the Standard Right-To-Know Request Form; and

FURTHER RESOLVED, that the Borough's Open Records Officer be and hereby is authorized and directed to utilize any and all new forms developed and/or revised by the Pennsylvania Office of Open Records without further action of Council.

ADOPTED this 4th day of May, 2011, by Clarion Borough Council, Clarion County, Pennsylvania.

BOROUGH OF CLARION


Joanne Vavrek, President

ATTEST:


Nancy K. Freehock
Secretary

RESOLUTION NO. 2008-270

WHEREAS, under Resolution #2007-248, dated September 4, 2007, Clarion Borough Council adopted a Records Request Policy; and

WHEREAS, on February 14, 2008, Governor Edward G. Rendell signed into law Act 3, the Right-to-Know Law, which law is to become effective January 1, 2009; and

WHEREAS, Act 3 significantly changes the policy set forth in the foregoing Resolution; and

WHEREAS, the Borough's Open Records Policy must be changed to conform to the new law.

NOW, THEREFORE, BE IT RESOLVED that Resolution 2007-248 is hereby rescinded in its entirety; and

FURTHER RESOLVED, that Nancy K. Freenock, Borough Secretary, is hereby designated as the Open Records Officer for the Borough; and

FURTHER RESOLVED, that Linda M. LaVan, Assistant Borough Secretary, is hereby appointed as the Assistant Open Records Officer; and

FURTHER RESOLVED, that the attached policy be and hereby is adopted as the policy of Clarion Borough for addressing all records requests.

IN WITNESS WHEREOF, adopted at a meeting of Clarion Borough on the 4th of November, 2008.

BOROUGH OF CLARION


Ronald J. Wilshire, Council President

ATTEST:


Nancy K. Freenock, Borough Secretary