

September 4, 2018, Council Meeting
Minutes

The regular meeting of Clarion Borough Council was held on September 4, 2018, in the Clarion Free Library. President Lapinto called the meeting to order at 7:00 p.m. Everyone recited the Pledge of Allegiance. Councilmembers present were Mr. Zerfoss, Ms. Roberts, Dr. Sanders Dédé, Mr. Aaron, Mr. Noto, Ms. Logue, and President Lapinto. Chief Peck, Mayor Parker, Mr. Preston, Mr. Colosimo, Mr. Sharrar, Solicitor Marshall, and Ms. LaVan-Preston were also present.

Mayor Parker proclaimed the month of September as Clarion County Community Bank FoodStock and encouraged everyone in Clarion County to participate with this worthwhile cause. Ms. Tracy Becker, Executive Director, was present to accept the proclamation and thanked Mr. Preston and the Department for providing the totes. This year there are 48 locations gathering food, which is doubled from last year's 23 locations.

On a motion by Ms. Roberts with a second by Mr. Aaron, approving the minutes of the August 7, 2018, Public Hearing, was carried with a vote of six yea with President Lapinto abstaining as she was absent.

On a motion by Mr. Zerfoss with a second by Mr. Aaron to approve the minutes of the August 7, 2018, Council Meeting. The motion carried with a vote of six yea with President Lapinto abstaining as she was absent.

On a motion by Mr. Aaron with a second by Dr. Sanders Dédé, approving the minutes of the August 21, 2018, Council Meeting, were carried with a vote of six yea with Mr. Zerfoss abstaining as he was absent.

CITIZEN COMMENTS: Agenda Items Only

There were none.

ADMINISTRATION

On a motion by Mr. Zerfoss with a second by Dr. Sanders Dédé to approve to pay the appropriations for the month of September. The motion carried with a vote of seven yea.

President Lapinto commented the Treasurer's Report of Fund Totals and Budget Analysis are in the packet for Council's review.

President Lapinto stated there was a reminder there could possibly be a second meeting on September 18th, but it has been decided it is not necessary.

On a motion by Dr. Sanders Dédé with a second by Ms. Logue to ratify the approval of deposit of \$250,000 into a Certificate of Deposit at S & T Bank for a term of 24 months at an interest rate of 2.30% and to authorize Carol Lapinto, Jason Noto, and Brenda Sanders Dédé as signers

and to authorize the Bank to discuss the financial information on the CD with Todd Colosimo and Linda LaVan-Preston for auditing purposes. The motion carried with a vote of seven yea.

On a motion by Dr. Sanders Dédé with a second by Ms. Logue to adopt Ordinance #2018-827, an Ordinance increasing the indebtedness of the Borough by the issue of a General Obligation Note in the amount of \$684,078 for sundry purposes; fixing the form, number, date, interest, and maturity thereof; making a covenant for the payment of the debt service on the note; providing for the filing of the required document; providing for the appointment of a Sinking Fund Depository for the Note; and authorizing execution, sale, and delivery thereof.

Solicitor Marshall reported this is an ordinance Council is required to pass to increase the indebtedness. Once passed, it will be advertised again. That, along with all the other required documents, will be forwarded to DCED for their approval of the Borough's incurring that debt. Solicitor Marshall commented then the Borough can continue to move forward with the PennVEST closing.

The motion carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Ms. Roberts, authorizing the appropriate officers to sign any documents for the filing of the LGUDA documents, was carried with a vote of seven yea.

On a motion by Mr. Zerfoss with a second by Mr. Noto to adopt Resolution #2018-421, a declaration of official intent to reimburse general funds used to construct improvements to its storm water system with funds received from the Pennsylvania Infrastructure Investment Authority. The motion carried with a vote of seven yea.

President Lapinto announced next are several motions that are annual that must be made in September relating to the employee pension plans.

On a motion by Mr. Aaron with a second by Mr. Noto, approving the 2019 Minimum Municipal Obligation for the Clarion General Employees' Pension Plan (DC-Defined Contribution) in the amount of \$8,218, was carried with a vote of seven yea.

On a motion by Mr. Zerfoss with a second by Mr. Aaron to approve Resolution #2018-422, a Resolution reducing the General Employees' Pension contributions from 5% to 2.5% for the year 2019. The motion carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Ms. Logue, approving the 2019 Minimum Municipal Obligation for the Clarion General Employees' Pension Plan (DB-Defined Benefit) in the amount of \$17,917, was carried with a vote of seven yea.

On a motion by Mr. Zerfoss with a second by Mr. Aaron, approving Resolution #2018-423, a Resolution reducing the Police Pension contributions from 5% to 0% for the year 2019, was carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Mr. Noto to approve the 2019 Minimum Municipal Obligation for the Police Pension Plan to zero. The motion carried with a vote of seven yea.

President Lapinto commented next is to approve the procurement of necessary materials and services for the implementation of the CDBG-funded Main Street Improvements Projects. Finally, the environmental clearance was received for the fact that trash cans and benches will not adversely affect the environment. This is what has taken so long. Now the Borough can go out to bid the new trash cans and benches.

Mr. Colosimo agreed.

On a motion by Dr. Sanders Dédé with a second by Mr. Aaron, approving procurement of necessary materials and services for the implementation of the CDBG-funded Main Street Improvements Project, carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Ms. Roberts to approve to include the Clarion Borough Neighborhood Park Project in the Borough's FFY 2018 CDBG application.

President Lapinto asked if Mr. Colosimo or Mr. Aaron wished to make any comments. This is good news for Ms. Janice Horn.

Mr. Aaron stated this was discussed at the first public hearing for the possible uses for the CDBG money. Rather than putting the funds into the same things as usual, it would be good to have some neighborhood parks. Mr. Aaron asked about this a couple years ago but it kind of got lost. The Borough could use it to procure land and develop parks.

President Lapinto thanked Ms. Horn for bringing this to the Borough's attention.

Ms. Horn mentioned the Committee is going to meet on Thursday night and talking about that and other things.

The motion carried with a vote of seven yea.

On a motion by Mr. Zerfoss with a second by Mr. Aaron, approving to set the project portion of the FFY 2018 CDBG allocation at \$82,717 (82.1%) and the administrative portion of the FFY 2018 CDBG allocation at \$18,034 (17.9%), was carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Mr. Noto to accept the resignation letter from Karla Deal from cleaning services. The motion carried with a vote of seven yea.

On a motion by Dr. Sanders Dédé with a second by Ms. Logue, giving permission to advertise for cleaning services for the Borough Office and Public Works Building, was carried with a vote of seven yeas.

BLUEPRINT COMMITTEE

Dr. Sanders Dédé stated the Blueprint Committee will be meeting September 12, 2018, at 5 p.m. at the Borough Office. The Committee will be looking at the grant received and determining what kind of capacity building training will be done. Also, a member of the Committee that was serving as secretary/treasurer will be replaced. Dr. Sanders Dédé commented those are the two main business items.

Dr. Sanders Dédé thanked everybody from the community for coming out to the Labor Day event yesterday. Probably fifty attended it. Just what she envisioned, Dr. Sanders Dédé reported people driving by saw something happening and then stopped. It was stinking hot. The Committee plans to have one of these events each month starting next summer as well as Labor Day. Dr. Sanders Dédé commented all the local talent was very good.

PUBLIC WORKS

Chairman Zerfoss reported the Public Works Report is in the packet for everyone's review.

Chairman Zerfoss asked Mr. Preston for an update on the Seventh Avenue and Wood Street storm water repair project.

Mr. Preston stated the contractor is actually here tonight and started digging today. It will probably be finished tomorrow. Everything is going pretty good.

Mr. Tharan Miles, Terra Works, commented it will be done Thursday.

Mr. Preston reported there was a little bit of an issue, but was taken care of this morning.

STORM WATER AUTHORITY

Mr. Noto asked Mr. Colosimo for an update on the PennVEST and Center Place.

As far as PennVEST, Mr. Colosimo reported the second teleconference will be held on October 5, 2018, for the closing and thinks the Borough is well on the way to meeting all of the requirements. Some of the motions tonight will help that move along.

Mr. Colosimo stated the Center Place project has been bid and there is a list of plan holders out now. There will be a pre-bid meeting on September 11th, with the bid being due on September 25, 2018. So, that is proceeding as well.

Mr. Noto noted that's about as exciting as municipal government gets when you get to open those bids and see what you get.

Mr. Colosimo commented this will be a big one.

Mr. Noto stated Council needs to appoint an engineering firm, the EADS Group or HRG, Inc., to assist the Borough with the PennVEST closing and funds disbursement procedures.

On a motion by Mr. Aaron with a second by Dr. Sanders Dédé, appointing HRG, Inc., as the engineering firm to assist the Borough with the PennVEST closing and funds disbursement procedures, carried with a vote of seven yeas.

PUBLIC SAFETY

On a motion by Mr. Aaron with a second by Mr. Zerfoss to give permission for the Solicitor to advertise Ordinance #2018-828, amending Chapter 205 of Clarion Borough's Code of Ordinances title "Vehicles and Traffic" to add stop signs and change parking meter zones.

Mr. Noto asked where the stop signs are being added?

As far as stop signs, Mr. Aaron stated two will go on Liberty Street, one at 7th and the other at 4th, and on Wood Street at Third Avenue. This is to slow the traffic down.

Ms. Roberts inquired about the meters?

Mr. Aaron commented the meters will be removed on the west side of North Fifth Avenue and the east side meters will be reduced from 2 hours to ½ hour time limit.

Once the ordinance is up for adoption, Ms. Logue questioned if everything that is presented on the document has to be approved as a whole?

Mr. Aaron confirmed that is correct.

Solicitor Marshall agreed as well. If there are any substantial changes, Council would have to re-advertise and redo the ordinance to handle those at that time.

Mr. Noto pointed out this is just to advertise all the changes and then next month, Council will take action.

Whenever Council votes though next month, Ms. Logue stated all of them would have to be adopted. For instance, if he/she doesn't like the removal of the spaces on North Fifth Avenue by Bob's Sub, he/she would have to vote no.

Solicitor Marshall stated yes.

President Lapinto informed everyone the Public Safety Committee has been working on these changes for over a year now.

Ms. Logue realizes that but Jim Crooks and others came to a meeting opposing those changes.

Mr. Aaron announced the Committee looked at other solutions and possibly adding more spaces.

Chief Peck commented measurements were taken and sent to PennDOT; however, they stated the Borough didn't have the room.

Ms. Logue feels it almost seems like the right-turn only is up too far and the parking spaces are there creating a problem and questioned what was there first, the parking spaces or right-hand turn.

Chief Peck agrees and isn't sure what was in first. Because the room is not there, traffic backs up creating a problem, which has been alleviated by bagging the meters to see if it would work.

Dr. Sanders Dédé verified this ordinance eliminates the parking on the west side of North Fifth Avenue?

Mr. Aaron stated yes.

Back to the stop signs, Mr. Zerfoss pointed out, after out all these years on Council, he has never met a stop sign he didn't like.

The motion carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Ms. Logue, giving permission for Scott Sharrar, Local Emergency Management Coordinator, to attend Intermediate Incident Command G-300 in Pittsburgh, Pennsylvania November 5, 6, 7, 2018, at the approximate cost of \$248, was carried with a vote of seven yea.

Mr. Aaron commented last month correspondence was received from Linda Traub about the fire siren over on Second Avenue. The Committee did look at this request. Recently, there was an upgrade to the siren. Also, comparing this to other similar projects, it was not budgeted for in 2018. Mr. Aaron stated at this time no action will be taken but the Committee can look at it in the future.

LIBRARY REPORT

Mr. Noto asked Mr. Colosimo for an update on the storm water project for the library?

Mr. Colosimo stated EADS has completed the surveying and the project is under design.

Mr. Noto inquired if there is any idea when the design will be done?

Mr. Colosimo commented no.

HOUSING AND ZONING

On a motion by Ms. Roberts with a second by Ms. Logue to approve the Miles Brothers, LLC's, simple sub-division request to sub-divide a 2-acre parcel from a 35.31 acre parcel. The motion carried with a vote of seven yea.

RECREATION

Ms. Roberts had nothing to report.

SECRETARY'S REPORT

Secretary LaVan-Preston reported the Borough did receive the check from the County towards the paving project this year, which was deposited into the General Fund. That was one of the appropriations included in the packet to pay Hager Paving for the project.

MAYOR'S REPORT

Mayor Parker had nothing to report.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

CITIZEN COMMENTS: Non-Agenda Items

Ms. Janice Horn, 32 Barber Street, thanked Council, first off, for agreeing to support the project on the neighborhood park with CDBG application.

Secondly, Ms. Horn thanked Council for not meeting September 18th, as the League of Women Voters is having a program on Plastics Recycling at the Main Street Center at 7 p.m. that night. Speakers include Justin Stockdale, PA Resources Council; Kristi Amato, Clarion County Recycling Coordinator; and Daniel Dunkel, Green Line Polymers.

CORRESPONDENCE

Secretary LaVan-Preston read a thank you note from the Family of Anna Peck for the donation to the Knox Civic Club, which is an organization she loved. The Family appreciates everyone's kindness and generosity.

On a motion by Mr. Zerfoss with a second by Mr. Aaron, the meeting was adjourned at 7:30p.m.

Linda LaVan-Preston, Borough Secretary