

September 6, 2016, Council Meeting  
Minutes

The regular meeting of Clarion Borough Council was held on September 6, 2016, in the Assembly Room of the Clarion Free Library. President Lapinto called the meeting to order at 7:00 p.m. Everyone recited the Pledge of Allegiance. Councilmembers present were Mr. Zerfoss, Ms. Roberts, Dr. Sanders Dédé, Mr. Aaron, Mr. Noto, Mr. MacBeth, and President Lapinto. Chief/Secretary/Treasurer Hall, Mr. Colosimo, Mr. Preston, Mayor Walters, Solicitor Marshall, and Ms. LaVan were also present. Mr. Sharrar was absent.

On a motion by Mr. Zerfoss with a second by Mr. Aaron to approve the August 2, 2016, Council Meeting, minutes, were carried with a vote of six yea with Mr. Noto abstaining as he was absent.

CITIZEN COMMENTS: Agenda Items

There were none.

Mayor Walters presented a proclamation to Ms. Tracy Becker, Clarion Area Chamber of Business and Industry, proclaiming September as Clarion County Community Bank FoodStock Month and encouraged everybody in the Clarion Area to join in support of this extremely worthwhile cause.

Mayor Walters proclaimed September 7, 2016, as Clarion Little League Day and asked everyone to celebrate the 10 and under All-Star Team accomplishments and presented it to the players and coaches of the Clarion Little League 10 and under All-Star Team for winning District 25 Championship and the Northwest Section Championship.

ADMINISTRATION

On a motion by Mr. Aaron with a second by Mr. Noto, approving the appropriations for the month of September, was carried with a vote of seven yea.

President Lapinto stated the Treasurer's Report of Fund Totals and Budget Analysis are in the packet for Council's review.

On a motion by Mr. Noto with a second by Mr. MacBeth, adopting Resolution #2016-392, a resolution reducing the police pension contribution from 5% to 2.5% for the year 2017, was carried with a vote of seven yea.

On a motion by Mr. Noto with a second by Mr. MacBeth to approve the 2017 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$36,864. The motion carried with a vote of seven yea.

On a motion by Mr. Noto with a second by Mr. Aaron to adopt Resolution #2016-393, a resolution reducing the general employees' pension contributions from 5% to 2.5% for the year 2017. The motion carried with a vote of seven yea.

On a motion by Mr. Noto with a second by Mr. Aaron, approving the 2017 Minimum Municipal Obligation for the General Employees' Pension Plan in the amount of \$40,112, was carried with a vote of seven yeas.

On a motion by Mr. Noto with a second by Mr. Aaron to approve the 2017 Minimum Municipal Obligation for the General Employee's Defined Contribution Pension Plan in the amount of \$7,339, was carried with a vote of seven yeas.

On a motion by Mr. Aaron with a second by Mr. MacBeth to give approval to include the Paul A. Weaver Community Park Improvements Project in the Borough's FFY 2016 CDBG Application.

President Lapinto stated the project can be changed if another one comes up later on.

Secretary Hall agreed. The 2015 allocation was used for park improvements and will be used there unless another cause is found. The application can be amended at a later date.

The motion carried with a vote of seven yeas.

On a motion by Mr. Aaron with a second by Mr. Noto, giving permission to have Clarion County drawdown FFY 2015 Clarion Borough CDBG Funds in the amount of \$24,025.24 for the purpose of reimbursing the Borough for expenses incurred for Contract #2015-1 Community Park Access Road, was carried with a vote of seven yeas.

On a motion by Mr. Noto with a second by Ms. Roberts, giving permission for Mark E. Hall to attend the PSAB Fall Leadership Conference October 14-16, 2016, in Gettysburg, Pennsylvania, was carried with a vote of seven yeas.

#### BLUEPRINT COMMITTEE

Dr. Sanders Dédé commented the Blueprint sign should be up in a couple weeks, and the Committee will use excess funds, if any, to buy additional panels. More funding is being sought to continue to do other things as it relates to filling some of the blank panels.

#### PUBLIC WORKS

Mr. Zerfoss stated the Public Works Report is in the packet for everyone's review.

Mr. Zerfoss asked Secretary Hall to handle the next items.

Secretary Hall reported the Borough needs permission to ratify Clarion Borough 2016-2 Toby Street Storm Sewer Repair Project as awarded to Eagle Contracting, Inc., for a total contract price of \$10,000. Two bids were received, and Eagle Contracting was the lowest bidder. Mr. Colosimo checked their bonds and all paperwork, which was appropriate. Secretary Hall asked when they anticipate starting?

Mr. Colosimo stated next Monday, September 12<sup>th</sup>.

On a motion by Mr. Zerfoss with a second by Mr. Noto to ratify Clarion Borough 2016-2 Toby Street Storm Sewer Repair Project as awarded to Eagle Contracting, Inc., for a total contract price of \$10,000.

Mr. Brett Whitling, Clarion News reporter, asked how long that project will take?

Secretary Hall commented about a week.

Mr. Colosimo agreed and noted Eagle Contracting will be working on the two sites that are real close to one another.

The motion carried with a vote of seven yea.

Secretary Hall reported the second item is to ratify Clarion Borough 2016-3 Second and Wood Concrete Restoration Project as awarded to M and B Services LLC for a total contract price of \$4,195. This is for replacing ADA accessible sidewalks and ramps on both sides of Second after the Borough completed the storm sewer project.

On a motion by Mr. Zerfoss with a second by Mr. Noto to ratify Clarion Borough 2016-3 Second and Wood Concrete Restoration Project as awarded to M and B Services LLC for a total contract price of \$4,195. The motion carried with a vote of seven yea.

Secretary Hall commented Mr. Colosimo and he opened bids today at 2:15 p.m. for Clarion Borough 2016-4 South and Sixth Storm Water Repair Project. One bid was received from Eagle Contracting with a base bid for the storm drain project of \$7,900 and the alternate bid for blacktopping of \$1,800. Secretary Hall recommends Council accept the base bid but reject the blacktop since the Department has a paving machine and can do it a lot cheaper.

On a motion by Mr. Zerfoss with a second by Mr. MacBeth to award the Clarion Borough Contract 2016-4 South and Sixth Storm Water Repair Project's base bid of \$7,900 to Eagle Project and rejecting the alternate bid of \$1,800 for the pavement, was carried with a vote of seven yea.

#### STORM WATER AUTHORITY

Mr. Noto asked Chief Hall for an update?

Secretary Hall stated the calculations are still being collecting. As soon as everything is together, the first Board Meeting can be held.

#### PUBLIC SAFETY

Mr. Aaron announced Trick-or-Treating hours for Halloween will be Monday, October 31, 2016, from 6-8 p.m. Anyone wishing to participate should leave his/her porch light on.

Chief Hall added the Halloween Parade will begin at 5:30 p.m. from McDonald's to the fire hall where candy will be distributed.

On a motion by Mr. Aaron with a second by Mr. MacBeth to approve Trick-or-Treating hours for Halloween on Monday, October 31, 2016, from 6-8 p.m. The motion carried with a vote of seven yea.

On a motion by Mr. Aaron with a second by Mr. MacBeth, accepting Andrew Szafran's resignation as a part-time police officer, effective August 18, 2016, was carried with a vote of seven yea.

#### LIBRARY REPORT

Due to the heavy rains, Mr. Noto stated there was some significant flooding in the library. The water came down the sidewalk, hit the front doors, and came right into the building causing considerable damage. For example, Ms. Roberts relayed to him prior to the meeting the cleaning of the carpet to remove the water cost \$3,000. If everyone looks carefully at the bottom of the doors of the library, Mr. Noto reported everyone will see they are rotted. This water issue has been occurring for many years. It's rusted out badly. Mr. Noto thinks Council may want to modify the plans to repair the bathroom and try to address the doors/sidewalk water issues. When it rains hard, it just funnels and comes right down the door. If not fixed, it will continue to occur creating more damage.

Secretary Hall informed Council the EADS Group will meet with Mr. Colosimo and he Wednesday to see what an engineering solution would be and the price.

#### HOUSING AND ZONING

On a motion by Dr. Sanders Dédé with a second by Ms. Roberts to accept the resignation of Barb McCombie from the Zoning Hearing Board.

Mr. Noto asked if a replacement has been found yet?

Secretary Hall reported several calls to the Alternate Boardmember have not been returned to this point.

The motion carried with a vote of seven yea.

On a motion by Dr. Sanders Dédé with a second by Mr. Noto to appoint Todd Colosimo as Assistant Zoning Officer for Clarion Borough.

President Lapinto asked for any questions or comments?

Mr. Noto reported there is a need for additional help in zoning currently and it's good to have people cross-trained to fill in.

Mr. Chris Rossetti, exploreClarion reporter, asked if there is a cost?

President Lapinto stated no, it will just get added onto Mr. Colosimo's job duties.

The motion carried with a vote of seven yea.

#### PARKS AND RECREATION

Ms. Roberts had nothing to report.

#### SECRETARY'S REPORT

Secretary Hall had nothing to report.

#### MAYOR'S REPORT

Back to Mr. Noto's comments on the water flooding the library, Mayor Walters commented the fire hall is doing well since the soffit and fascia repair project and is not getting any water.

Secretary Hall commented the engineering solution worked in that project.

#### OLD BUSINESS

Mr. Zerfoss questioned if the three new officers hired last month are on duty.

Chief Hall stated yes. Two are in the training process, and the third person was already a part-time officer for almost 5 years so he didn't need any training.

Mr. Noto noted he's heard many good comments on the number of officers working over the weekends.

Chief Hall reported the extra officers are being paid through an LCE Grant.

#### NEW BUSINESS

There was none.

#### CITIZEN COMMENTS: Non-Agenda Items

There were none.

#### CORRESPONDENCE

There was none.

On a motion by Mr. Aaron with a second by Mr. Zerfoss, the meeting was adjourned at 7:22 p.m.

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Mark E. Hall, Borough Secretary